

Community Library of Castle Shannon
Board of Trustees Meeting Minutes
Thursday, July 7, 2022

Meeting: Donna Phillips presided and called the special meeting of the Board of Trustees to order at 7:00 PM.

Opening: The meeting opened with a prayer and the Pledge of Allegiance.

Roll Call: The following members were in attendance: Donece Janiak, Marian Randazzo, Jennifer Shushnar, Diane Fabry, Laura Heckmann and Donna Phillips. Excused: Heather Myrah (Library Director)

Meeting Minutes: The minutes of the June 2, 2022 trustee meeting were presented. Marian Randazzo motioned to approve the minutes. Jennifer Shushnar seconded; all in favor, motion carried.

Financial Expenditures for June, July, and August These were reviewed. Marian Randazzo motioned to approve the expenditures. Donece Janiak seconded; all in favor, motion carried.

Current and New Business:

- a. Review, approve, and vote on the new Library Director job description. This will take effect immediately. Diane Fabry motioned to approve, and Jennifer Shushnar seconded; all in favor, motion carried.
- b. The Board of Trustees will be on Summer Hiatus for the month of August. We will reconvene for our next board meeting on Thursday, September 1, 2022.
 1. At this next board meeting, there is an interview scheduled with a candidate who applied for the open seat on the board. That interview will start at 6:30 PM (30 minutes before the start of the regular board meeting at 7:00 PM). Please plan to attend if you are available. A copy of that resume is attached for your review and reference.

Correspondence/Suggestion Box: None

Report of the President/or Trustees: None

Policy Issues: None

Unfinished Business: None

Articles of Interest: None

Announcements: None

Adjournment: At 7:45 pm, Marian Randazzo motioned to adjourn. Jennifer Shushnar seconded. All in favor; motion carried.

Respectfully submitted,

Diane Fabry
Board Secretary