

Community Library of Castle Shannon
Board of Trustees Meeting Minutes
October 6, 2022

Meeting: Donna Phillips presided and called the regular meeting of the Board of Trustees to order at 7:00 PM.

Opening: The meeting opened with a prayer and the Pledge of Allegiance.

Roll Call: The following members were in attendance: Donece Janiak, Marian Randazzo, Jennifer Shushnar, Diane Fabry, Donna Phillips, Laura Heckmann and Heather Myrah (Library Director).

Meeting Minutes: The minutes of the September 2022 library board meeting were presented. Marian Randazzo motioned to approved. Jennifer Shushnar seconded; all in favor, motion carried.

Library Finance Report: The Library Finance Report for September, 2022 was reviewed by the board members. Jennifer Shushnar motioned to approved. Laura Heckmann seconded; all in favor, motion carried.

Library Director's Report: Heather Myrah presented her September 2022 update report for the Board.

Children's and Youth Services Report – Fall programs reviewed and approved.

Old Business: None.

New Business:

- Status of library website: Password updated for EIN Network; website (attachments?) almost phishing and malware free.
- Little Free Pantry: the pantry project will now be proposed to the Borough of Castle Shannon Department of Public Works.
- No-show interview candidate from 9/1/22 – The candidate forgot about the meeting, and although still interested, Donna Phillips will let her know that the Board decided to move forward with another candidate. It was decided to approve Mary Craig as the next board member.
- November Pot Luck at the Library is Friday, November 4th starting at 5:30 PM. Afterwards, the Library will be open for families to explore.
- Mrs. Myrah presented her recommendations for the 2023 dates/days of Library closures and Board of Trustees meetings. Mostly approved, the two following dates were questioned and need further consideration by board members for potential change: Tuesday, December 26th 2023 and Tuesday, January 2nd, 2024. Marian Randazzo motioned to approve the dates with consideration for possible changes. Donece Janiak seconded; all in favor, motion carried.

Correspondence: None.

Announcements:

- Halloween activities at the library – Sunday, October 23rd begin at 1pm.

Adjournment: At 8:30pm, Marian Randazzo motioned to adjourn. Jennifer Shushnar seconded; all in favor, motion carried.

Respectfully submitted,
Diane Fabry, Board Secretary