

Community Library of Castle Shannon Vendor & Craft Fair

Saturday, November 18th

10am-3pm

Held in the Lower Level of the Library

Vendor & Craft Fair Application

The fee to reserve a space is \$25.00.

WE ASK THAT EVERY PARTICIPANT BRINGS AN ITEM/BASKET VALUED BETWEEN \$10-\$15 TO BE USED FOR THE GIFT AUCTION.

SPACES ARE LIMITED AND ARE AVAILABLE ONLY ON A FIRST-COME, FIRST-SERVE BASIS.

Please complete this application and the Castle Shannon Borough Hold Harmless Agreement. You can either drop them off at the library or mail them to:

**Vendor & Crafter Fair
c/o Community Library of Castle Shannon
3677 Myrtle Avenue
Castle Shannon, PA 15234**

Please make checks payable to *The Community Library of Castle Shannon*.

NO registrations will be taken over the phone. We must receive your forms and payment.

If you have any questions, please call Heather Myrah at 412-563-4552 or email her at myrahh@castleshannonlibrary.org.

Rules and Other Information

1. Only one space per business.
2. Please be courteous to shoppers. Vendors should not start to pack up before 3pm.
3. Set-up time for vendors is Saturday, November 18th from 8am-10am.
4. No refunds will be issued on spaces.
5. Rental space includes one 8 ft. table and two chairs. Please bring your own table cover.
6. **PLEASE DO NOT LEAVE UNSOLD ITEMS, EMPTY BOXES, OR TRASH FOR US TO CLEAN UP!!**

1 SPACE @ \$25.00 for FAIR _____ TOTAL (Checks payable to *The Community Library of Castle Shannon*)

Name: _____ Business Name: _____

Type of Vendor and Description: _____

Electricity Requested? _____ Yes _____ No (Please bring your own extension cord—limited spaces avail.)

Address: _____

Phone: _____ Email: _____

Signature: _____ Date: _____

Thank you for supporting the Community Library of Castle Shannon!