

Community Library of Castle Shannon
Board of Trustees
Meeting Agenda
March 7, 2024

Mission Statement

To be a vibrant community hub where all people gather to connect, engage, discover, learn and play.

Vision Statement

To be a valued community asset that inspires lifelong learning and supports enriching experiences for all.

1. Call to order
2. Opening Prayer and Pledge of Allegiance
3. Roll Call
4. Public Comments
5. Approval of February, 2024 Board Meeting Minutes
6. Approval of February, 2024 Financial Expenditures Report
7. Report from Library Director
8. Report from Children and Youth Services
9. Current and Upcoming Business:
 - Board Members organize a staff appreciation fund—suggested amount per member and who will manage?
 - Board members adopt an executive session meeting time of 6:30-7:00 pm before the regular meeting begins @ 7:00pm. The Executive session time would apply beginning with the Board meeting in April.
 - Managing new Library sign (Library Director can share more details)
 - Rotating our attendance at CS Borough Council meetings
 - Diane Fabry resignation from Secretary position
 - **Saturday, March 23rd is the Library Friends and Trustees Institute (webinar) that will be taking place live & online at the Library from 9:15am-2:15pm***. We will be participating with Friends of the Library members. Location is at the Library and lunch will kindly be provided by the Friends. *See Library Director if you would like more detail.
 - Ideas for the Board to participate in **National Library Week 2024 (Sunday April 7-Saturday April 13)** “Ready, Set, Library!” National Library Day 2024 is April 6th. *See notes below
10. Correspondence Suggestion Box
11. Report of the President/or Trustees
12. Policy Issues
13. Continued Business
 - Updating By-Laws (April) and Library policies
 - Ideas for connecting with other local Library Boards (suggestion from Mary Craig)
14. Articles of Interest
15. Announcements
16. Adjournment

*To align our Strategic Plan (Pillar #5 Board Engagement) with National Library Week 2024 being celebrated Sunday, April 7th through Saturday, April 13th. Days of note during that week are:

Monday, April 8: Right to Read Day is a National Day of Action in support of the right to read. The State of America's Libraries Report is released, including Top Ten Most Challenged Books of 2023.

Tuesday, April 9: National Library Workers Day is a day for everyone to recognize the valuable contributions made by library workers.

Wednesday, April 10: National Library Outreach is a day dedicated to library professionals who are meeting their patrons where they are.

Thursday, April 11: Take Action for Libraries Day is a day to rally advocates to urge members of Congress to protect the freedom to read.