

Community Library of Castle Shannon
Board of Trustees
Meeting Agenda
February 6, 2025

Mission Statement

To be a vibrant community hub where all people gather to connect, engage, discover, learn and play.

Vision Statement

To be a valued community asset that inspires lifelong learning and supports enriching experiences for all.

1. Call to order
2. Prayer and Pledge of Allegiance
3. Roll Call
4. Public Comments*
5. Approval of January, 2025 Board Meeting Minutes
6. Approval of January, 2025 Financial Expenditures Report
7. Report from Library Director
8. Report from Children and Youth Services
9. Current and Upcoming Business:
 - Introduction of new board members
 - Individual responsibility assignments (suggestions in lieu of committees)
 - Periodic website/webpage review and feedback
 - Seek/plan professional education or outreach meeting opportunities (local boards)
 - Attend Borough Council meetings 1x per month with suggestions for public commenting
 - Initiator/Coordinator for staff recognition/board community outreach (Fall, Spring, Summer, Winter)
 - Attending one library program per month (all Trustees)/sharing experiences at monthly board meetings
 - Connecting with local library boards (review provided information for five local libraries)
 - Collaborating with Friends of the Library meeting is Saturday, February 22nd @ 10:30 am
10. Correspondence Suggestion Box
11. Report of the President/or Trustees
12. Policy Issues
13. Continued Business
 - Updating Library Policies for 2025
14. Articles of Interest
 - February is American Heart Month, a time to raise awareness about heart disease and how to prevent it. The month includes National Wear Red Day, and will be observed on Friday, February 7th.
<https://www.heart.org/en/american-heart-month>
15. Announcements
16. Public Comments*
17. Adjournment

*Individuals who would like to speak publicly must announce first and last name before speaking, respect a three minute commenting protocol and recognize the overall total time of a thirty minute window for public comments. When public commenting closes after the final speaker, the Board will not engage in further discussion with the audience, between public commenting periods, allowing for ample time to conduct Library business. Comments/Questions should be related to items on the meeting agenda.