

Community Library of Castle Shannon
Board of Trustees
Meeting Agenda
May 1, 2025

Mission Statement

To be a vibrant community hub where all people gather to connect, engage, discover, learn and play.

Vision Statement

To be a valued community asset that inspires lifelong learning and supports enriching experiences for all.

1. Call to order
2. Prayer and Pledge of Allegiance
3. Roll Call
4. Public Comments*
5. Approval of April, 2025 Board Meeting Minutes
6. Approval of April, 2025 Financial Expenditures Report
7. Report from Library Director
8. Report from Children and Youth Services
9. Current and Upcoming Business:
 - Summer hours of operation on Saturday
 - The State allows public libraries to reduce weekend hours by 4 hours for a 10-week period. If implemented, the hours of operation on Saturdays would be 10am-2pm for ten weeks potentially beginning June 21st through Labor Day (August 30th).
 - Recognizing Public Works Department in May and planning a Summer event for Trustees and Library Staff to connect
 - Adding Castle Shannon Library's Profile to Candid—a database of information that is used to research nonprofit organizations and promote transparency
 - More information: [Candid Nonprofit Profile for Transparency](#)
 - Example of local Library using Candid <https://baldwinborolibrary.org/>
10. Correspondence Suggestion Box
11. Report of the President/or Trustees
 - Updating Library Policies for 2025
 - Connecting with local library boards (5/1 update D. Phillips)
 - State Report
12. Articles of Interest
 - ***RAD Summer Staycation*** <https://www.radworkshere.org/pages/rad-summer-staycation>
Now through August 31, some of Pittsburgh's favorite attractions are offering tens of thousands of free admissions. All you need is an Allegheny County library card and a RAD Pass reservation <https://radpass.org/> <https://radpass.org/participating-organizations/>
13. Announcements
14. Public Comments*
15. Adjournment

*Individuals who would like to speak publicly must announce first and last name before speaking, respect a three minute commenting protocol and recognize the overall total time of a thirty minute window for public comments. When public commenting closes after the final speaker, the Board will not engage in further discussion with the audience, between public commenting periods, allowing for ample time to conduct Library business. Comments/Questions should be related to items on the meeting agenda.