

Community Library of Castle Shannon
Board of Trustees
Meeting Agenda
September 4, 2025

Mission Statement

To be a vibrant community hub where all people gather to connect, engage, discover, learn and play.

Vision Statement

To be a valued community asset that inspires lifelong learning and supports enriching experiences for all.

1. Call to order
2. Prayer and Pledge of Allegiance
3. Roll Call
4. Public Comments**
5. Review and approval of June, 2025 Board Meeting Minutes
6. Review and approval of Financial Expenditures Reports for Summer's Expenditures
7. Report from Library Director
8. Report from Children and Youth Services
9. Current and Upcoming Business:
 - Renewing/Voting on Trustee Term - Mary Craig's term ends in October
 - Library Policy Updates - developing a work strategy moving forward with Library Director oversight for priority policy updates, removal of outdated policy and new policy development.
 - Board of Trustees vacant seat – outreach via Borough and Library
 - Library Financial Management Courses for Board of Trustees* (Trustees budget)
 - Approval of 2026 Library closures and dates for board meetings
10. Correspondence Suggestion Box
11. Report of the President/or Trustees
 - Fundraising ideas ongoing – collaboration with Chimera Brewing, emailed with interest and follow-up response from Jillian Satterfield, Event Coordinator and contact if ongoing interest/inquiries
 - Castle Shannon Borough Council Meetings for Fall/Winter 2025 (Mary Craig, Coordinator)
 - Shannon Crawford Barniskis and the Trustees Project [Grant Funding for Trustee Project and Shannon Crawford Barniskis](#) [Contact information for Presentation at October Board Meeting --waiting for response](#) (Brandon Priddy ALA conference)
12. Articles of Interest: [Trustee Project Very Early Findings](#)
13. Announcements
14. Public Comments**
15. Adjournment

*As part of the Library's Strategic Plan, the Board of Trustees seeks opportunities to engage in training for trustee members. As part of this goal, the Trustees are considering courses with the University of Georgia's Carl Vinson Institute of Government Financial Management Programs. <https://cviog.uga.edu/training/financial-management/index.html>
Potential applicable courses: Purchasing for Libraries, Budgeting for Libraries, Internal Control for Libraries (understanding operations)

**Individuals who would like to speak publicly must announce first and last name before speaking, respect a three minute commenting protocol and recognize the overall total time of a thirty minute window for public comments. When public commenting closes after the final speaker, the Board will not engage in further discussion with the audience, between public commenting periods, allowing for ample time to conduct Library business. Comments/Questions should be related to items on the meeting agenda.