

Community Library of Castle Shannon
Board of Trustees
Meeting Agenda
November 6, 2025

Mission Statement

To be a vibrant community hub where all people gather to connect, engage, discover, learn and play.

Vision Statement

To be a valued community asset that inspires lifelong learning and supports enriching experiences for all.

1. Call to order
2. Prayer and Pledge of Allegiance
3. Roll Call
4. Public Comments*
5. Review and approval of October, 2025 Board Meeting Minutes
6. Review and approval of Financial Expenditures for September and October 2025
7. Report from Library Director
8. Report from Children and Youth Services
9. Current and Upcoming Business:
 - Vote on new Trustee
 - Vendor and Craft Fair 11/22/2025 – Trustee representation and donations
 - Love your Library 2025 – Outcomes
 - **Budget 2026**
 - Establish and set goals for a specific library budget line item for “growing” a rainy day fund.
 - The Board of Trustees has requested a small budgetary allocation from Borough Council to seed fundraising projects.
10. Correspondence Suggestion Box
11. Report of the President and/or Trustees:
 - 2025 Library Policy updates–deadline date?
 - 11/5 email inquiry about a LifeVac device for the Library
<https://pro.lifevac.net/charities-churches-and-municipalities/>
12. Articles of Interest
13. Announcements
14. Public Comments*
15. Adjournment

*Individuals who would like to speak publicly must announce first and last name before speaking, respect a three minute commenting protocol and recognize the overall total time of a thirty minute window for public comments. When public commenting closes after the final speaker, the Board will not engage in further discussion with the audience, between public commenting periods, allowing for ample time to conduct Library business. Comments/Questions should be related to items on the meeting agenda.